

**TIPS TO HELP YOU SUBMIT
AN OUTSTANDING SILVER BEAVER NOMINATION**

Thank you for taking the time to suggest a fellow Scouter for one of BSA's "peer selected" service awards. Without input from dedicated Scouters such as you, many worthy volunteers would not be recognized for service to youth who reside within our geographical boundaries.

The selection committee is anxious to give serious consideration to your nominee. Listed below are a few pointers for improving the nomination submission. Do your best to utilize as many of these suggestions as possible to help your nominee's chances.

But above all, submit an application so your nominee can be considered for this award.

1. **FIRST:** Read the directions on the nomination form carefully.
2. The volunteer selection committee is extremely interested in the following:
 - a. What has this individual accomplished in his Scouting position, especially those activities ***above and beyond*** the basic job description? What are specific examples of how has this person helped guarantee a quality Scouting program in a district or Old North State Council?
 - b. Has this individual served the community, especially the youth of the community, outside the Scouting program? Please provide specifics.
 - c. A list of noteworthy service, recognitions and awards from professional service clubs, religious organizations, fraternal organizations, school groups, sports associations, and/or other non-Scouting organizations will be helpful. *Membership alone is not significant.*
 - d. Has this Scouter served a unit, district, and/or the council for an extended period of time? If not, has this person served an extremely large number of youth in Scouting and/or the community over a short period of time?
 - e. How has this Scouter been recognized by a unit or district for service to Scouts?
3. Contact the Old North State Council registrar to request a copy of the Scouter's registration and recognition record from the BSA database. This information will help you complete the portions of the nomination form requesting positions held, years served, training, and BSA recognitions.
4. Be creative in obtaining the information needed to complete the nomination form, especially if you feel the record in the BSA database may not include all the information you need. Talk to the nominee's spouse or other family member, volunteers in the nominee's unit or district, or people involved in other organizations where the individual has served.
5. If information isn't easily available, suggest that unit/district leaders request Scouting resumes for all adults in the unit or on the district committee, including the potential nominee you are researching. Resumes can be helpful when nominating Scouters for district, council and other awards and can also help units and districts identify which individuals best fit various volunteer positions.
6. If you are unable to provide enough information through the nomination form you may attach a ONE page factual description of the nominee's noteworthy service. Remember, ***you know your nominee well but the volunteers on the selection committee may not.*** Be as specific as you can about significant projects and service.
7. Recommendation letters from other individuals do not aid your nomination and should not be attached. If other registered Scouters have a different perspective and more detailed information about how this individual has gone above and beyond the description of his registered position, or how this person has made a positive impact on youth in the Scouting program and/or in the community, please ask that Scouter to submit a separate and unique nomination form.